EVENT HOST SUPPORT PACK

Attendance and feedback

Feedback keeps EcoFest going. It shows funders the festival's impact and helps us improve each year.

1. **Count attendees.** A tally sheet or clicker works. You'll be asked for the number.
2. **Ask attendees for feedback before they leave.** Put up a QR poster, wear a QR name tag, or have a device open at the form. Allow five minutes at the end.
3. **Follow up** a day or two later with an email or text that includes the feedback link.
4. **Fill in the host feedback form** soon after your event.

Everyone who gives feedback, hosts included, goes in the prize draw. Quotes and stories are welcome too: email them to your hub with your event name.

Feedback forms | QR posters and name tags

Your support hubs

West & Central Auckland
EcoMatters
ecofest@ecomatters.org.nz
09 826 4276

North Auckland
Kaipātiki Project
ecohub@kaipatiki.org.nz
021 036 1049

South & East Auckland
Beautification Trust
ecofest@beautification.org.nz
09 269 4080

Waiheke & Gulf Islands
Waiheke Resources Trust
info@wrt.org.nz
09 372 2915

Full pack and latest version: ecofest.org.nz/about/event-host-support-pack/