EVENT HOST SUPPORT PACK

Register your event

1. Plan the basics first: date, time, venue and how people book.
2. Fill in one form per event. If the same event runs on several dates, one form covers them all.
3. **Organiser: search first.** Start typing your group's name. If you've hosted before, select it from the list. Only create a new organiser if yours isn't there, so your events stay together.
4. Add a clear landscape photo you have permission to use. Large images take a moment: wait for the success message before leaving the page.
5. You'll get a confirmation email (check your junk folder). Your hub reviews your event, gets in touch if anything needs clarifying, then publishes it in the online programme.

Register early. Events registered by 31 January have a chance to appear in the printed festival guide.

Need to change something after you've submitted? Email your hub. No confirmation email? Contact your hub straight away.

EcoFest curates a diverse programme. Final selection is at the organising team's discretion.

Register your event

Your support hubs

West & Central Auckland
EcoMatters
ecofest@ecomatters.org.nz
09 826 4276

North Auckland
Kaipātiki Project
ecohub@kaipatiki.org.nz
021 036 1049

South & East Auckland
Beautification Trust
ecofest@beautification.org.nz
09 269 4080

Waiheke & Gulf Islands
Waiheke Resources Trust
info@wrt.org.nz
09 372 2915

Full pack and latest version: ecofest.org.nz/about/event-host-support-pack/